

Job Description

Season 2022-2023



Job Title	Academy Goalkeeping Coach (part time) U8-U16
Job role	The Academy Goalkeeper Coach is responsible for the implementation and delivery of the coaching & development programme for all goalkeepers aged between U8-U16 and in line with the rules of the Elite Player Performance Plan.
Contract Period	This is a part-time contract of employment in line with the EFL Youth Development Academy season.
Hours or work	The role involves evening and weekend work and the coach must be available on Sunday mornings. Hours will be advised by the Academy Manager.
Terms of employment	The employee should consult the staff handbook for full terms of employment. This can be found in the Academy office and also at the Club stadium.
Probationary Period	There is a probationary period of 3 months to ensure that the candidate completes tasks as required and is deemed suitable for the position.
Line Manager	The Academy Manager. The Head of Academy Coaching.
Appraisal process	Appraised by the Head of Coaching twice per season.
Compliance	Must be compliant with Club policies, practises and procedures.
Social Media	To be compliant with the Club / Academy social media policies.
The person	Must possess a 'can do', proactive and innovative attitude. Must possess excellent organisational skills of both self and others. The ability to manage pressure and conflicting demands and prioritise tasks. Excellent verbal, written and feedback communication skills. Excellent teamwork skills. Reliable and honest. Understands the need for a reporting procedure and line management.
Code of Conduct	To adhere to the Football Club and The Academy Staff, Code of Conduct at all times. To always implement professional image, behaviour and best practise.
Qualifications Required	UEFA 'B' Goalkeeping Coaching award UEFA 'B' Outfield Coaching award A clear Disclosure and Barring Service certificate (DBS) Valid Safeguarding Children certificate. Emergency First Aid in Football qualification (EFAiF) FA Youth Modules one, two and three FA Youth Module final assessment. Member of the FA Licensed Coaches Club.
Computer skills	Must be adept in use of computer systems including Excel, Word, and Power Point. Excellent knowledge of internet and email.
PMA	Must be conversant with and willing to complete all work relating to the Performance Management Application (PMA).
Continued Professional Development	Must attend all 'in-house' C.P.D. events organised by the Academy/Club. Must have completed 5 hours of Football Association CPD for licence maintenance
Feedback to AMT	Provide a written report on a 6-weekly basis to the Head of Coaching regarding the development and progress of all goalkeepers in each development phase.
Multi-disciplinary meetings	Attend both the Foundation and Youth Development Phase 6/12 weekly meetings.
Communication	Communicate regularly and effectively with all Academy coaching staff and develop good working relationships with all staff. Provide clear communication between you, the players, parents, trialists and any other person's or bodies as appropriate or as directed so as to avoid any problems, confusion or communication breakdowns. Inform the Academy Manager of any issues with parents, players, staff or any other issue or incident that may be relevant.
Club & Academy	Ensure that you understand and implement the philosophy, values and that you work to create the right

Philosophy, Values Culture	culture and a safe environment at the Academy at all times.
Your own Performance Targets	Set and review GK targets that you wish to achieve and ensure that you appraise the targets twice yearly and that you meet the Goalkeeping targets each season.
Recording of your own activity	Keep accurate records of your attendance at training and games and email a monthly time sheet to the Academy Secretary to assist in the payment of wages.
Attendance at training & games	To attend all fixtures in the Foundation, Youth Development games programme as required by the Academy. This includes weekends and any midweek fixtures observing both home and away games equally or as instructed. To ensure that all Goalkeeper training sessions run effectively, are planned and delivered as per the Academy Philosophy and GK development programme.
Access to play	Ensure that all Goalkeepers have access to (subject to fitness) play in at least 50% of each game. Ensure that each goalkeeper has the opportunity to start the game if they did not start in the previous game.
Performance Clock PMA	Ensure that you record and update all goalkeepers training & playing time on the PMA.
Goalkeepers- playing up/down	For numerous reasons, goalkeepers are not allowed to play up or down an age group unless you gain permission from the Academy Management Team first.
Terminology	Ensure that your terminology, words, terms or phrases that you use to communicate to or with the Goalkeeper players is age specific and appropriate at all times.
Learning Styles	Ensure that you address and use each of the different learning styles with the players. Guided Discovery, Question and Answer, Trial and Error, observation and feedback on a regular basis.
The training syllabus	The GK programme must be delivered age specific and in-line with the syllabus/coaching programme
Learning Objectives Coaching	Ensure that individual Goalkeeper learning objectives that are linked to the coaching programme are clearly communicated to the GKs before every coaching session. Coaches should also evaluate every GK coaching session and game.
Learning Objectives Individual /Team Games programme Tactical Set plays	Individual Goalkeeper learning objectives should be clearly communicated to the GK's before every game. Ensure that defending set plays out are clearly displayed before every game and that all Goalkeepers understand their role in the team. (U14 and above)
Gk - Match analysis	The Goalkeeper Coach should develop a library of video clips that are Goalkeeper specific to aid player tactical development and game understanding. These can be viewed by coach and player in weekly Gk tactical analysis sessions with the Head of Coaching.
Positive learning environment	In your coaching sessions, create a positive learning environment where Gks are given the opportunity to learn and to express themselves without the fear of making mistakes.
Player Performance Reviews	Complete all Gk's - 6- and 12-week performance reviews as required by the EPPP.
Half year performance reviews	Deliver 2 formal performance reviews with the Goalkeeper and parent/s each season.
Transition of players	Work closely with the Head of Coaching to ensure a smooth transition of Goalkeepers between the three development phases.
Scouting and Recruitment of players	Liaise with The Head of Academy Scouting & Recruitment to: Ensure excellent communication with all Goalkeeper trialists parents with regards to trial periods, start and end dates, where and when to report for training / games and any game or training cancellations. Ensure that you deliver a Goalkeeper trialist induction process and ensure that every Gk trialist has an induction prior to the commencement of their trial. Give feedback to the trialist, his parents and the Phase Lead Coach throughout the trial. Ensure that you hold a 1:1 meeting with the trialist Goalkeeper and his parents at the end of the trial to give feedback and the decision to sign the player or not. Feedback will be in the form of a trialist report identifying the 4-corner development. Be receptive to new Goalkeepers coming on trial at the Academy.
Trialist induction	
End of trial appraisal	No more than 2 Goalkeepers allowed to be registered at any age group per season.
Player injuries	To communicate and liaise effectively with the Academy physiotherapist on all matters connected with the reporting of injuries and the rehabilitation of any of the goalkeepers.
Safeguarding Health & Safety	The person is responsible for the safeguarding, welfare and safety of all players in their care at all times.
Covid Protocols	To adhere to the Government and Club guidelines at all times.
Goal post safety	The Gk coach must ensure that all goals are safe before the start of any training session or games.

Additional responsibilities	To include any other reasonable requests or tasks made by the Academy Manager throughout the course of employment.
------------------------------------	--

GENERAL INFORMATION

The Employee must at all times carry out his/her responsibilities with due regard to the Scunthorpe United Football Club policies, practises and procedures in particular Health & Safety, financial authorisation, confidentiality and with regard to the Data Protection Act.

The Employee must act to protect all young people and vulnerable adults that are in their care or attending the Company’s premises. The Employee must report any misconduct or suspected misconduct to the Safeguarding Manager.

The Employee must ensure a positive commitment towards equality and diversity by treating others fairly and not committing any form of direct or indirect discrimination, victimisation, or harassment of any description and to promote positive working relations amongst Employees and customers.

The Job Description is not intended to be exhaustive; the duties and responsibilities may therefore vary over time according to the changing needs of the Club.

Equal Opportunities

Scunthorpe United Football Club is an equal opportunities employer and all applicants for employment will be regarded equally and will be given equal opportunities irrespective of ethnicity, religious belief, gender, sexual orientation, marriage or civil partnership, age, disability or ability, gender reassignment or pregnancy or maternity.

Safeguarding Statement

Scunthorpe United Football Club is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment.

This post requires Enhanced Criminal Records Checks and may include checks against the Barred Lists, as such it is exempt from Rehabilitation of Offenders Act (1974). Therefore, all convictions including spent convictions that have not been subject to filtering by the DBS should be declared”.

Relevant information and / or documents will be distributed as part of the recruitment process.

General Information

The employee must at all time carry out their duties with due regard to the policies and procedures of Scunthorpe United FC.

The employee must ensure a positive commitment towards equality and diversity by treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description

I have read and understand the job description and will adhere to it at all times.

Goalkeeper Coach

Print Name..... Sign Name.....Date.....

Academy Manager:Sign Name Date.....